



City of Farmington
354 W. Main Street
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Farmington, AR 72730
479-267-3865
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**CITY COUNCIL AGENDA
February 10, 2014**

A regular meeting of the Farmington City Council will be held on
Monday, February 10, 2014 at 6:00 p.m.
City Hall
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes - January 13, 2014
6. Financial Reports.
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
9. Committee Reports
 - a. Street Committee
 - b. City Beautification Committee
 - c. Economic Development Committee
 - d. Park & Recreation Committee
 - e. Finance Committee
 - f. Historic Preservation Committee

NEW BUSINESS

10. State of the City Address by Mayor Ernie Penn.

11. Resolution 2014-02 – Borrowing Resolution

INFORMATIONAL ITEMS:

A. City Business Manager Report

B. Fire Department Report

C. Police Department Report

D. Building/Public Works Report

E. Library Report

F. Planning Commission Minutes

Minutes of the Regular Farmington City Council Meeting January 13, 2014

The regular meeting of the Farmington City Council scheduled for Monday January 13, 2014 was called to order at 6:00pm by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Aldermen answered to their names: Patsy Pike, Sherry Mathews, Keith Lipford, Janie Steele, Brenda Cunningham, Terry Yopp and Shelly Parsley. Bobby Morgan was absent. Also present were City Attorney Tennant, City Business Manager McCarville and Financial Officer Story.

Approval of the minutes for regular meeting December 9, 2013 – On the motion of Alderwoman Steele and seconded by Alderman Yopp and by the consent of all members present, the minutes were approved.

Financial Reports – Financial officer Jimmy Story gave the council a brief update on what the year-end budget numbers would be. See Attached.

Entertain a motion to read all Ordinances and Resolutions by title only - On the motion of Alderman Yopp and seconded by Alderwoman Steele and by the consent of all members present, the motion was approved.

Proclamations, Special Announcements, Committee/Commission Appointments

Re-appoint Planning Commissioner Sean Schader -On the motion of Alderman Yopp and seconded by Alderwoman Steele and by the consent of all members present, the motion was approved.

Mayor Penn introduced new Code Enforcement officer Rick Brammel. Police Chief Hubbard introduced new police officer Jimmy Brotherton. Mayor Penn announced the city had received a \$61,000.00 grant for the library and a \$32,000.00 grant for the fire department.

Committee Reports

City Beautification – Alderwoman Cunningham reported the Christmas lights were up and functioning.

Historical Preservation Committee - Alderwoman Steele advised they were still in the writing process.

New Business

Request approval to remove Cannon Imagerunner 50201 copier, serial number JCM049827 tag #0017 from city inventory.

On the motion of Alderman Yopp and seconded by Alderwoman Steele and by the consent of all members present, the motion was approved

Request approval to purchase a 2014 Chevy Tahoe for the Fire Department

On the motion of Alderman Yopp and seconded by Alderwoman Mathews and by the consent of 6 members present, Alderwoman Cunningham abstained; the motion was approved for the purchase not to exceed \$30,000.00.

Ordinance No. 2014 -01 - Amend Ordinance 2010-12 to provide for compensation for the office of city attorney.

A motion was made to suspend the rule requiring the reading of an Ordinance 3 separate times be suspended an Ordinance 2014-01 be read one time by title only by Alderman Yopp and seconded By Alderwoman Cunningham. The motion was approved by all members present. City attorney Tennant read the ordinance by title only. Mayor Penn asked shall the ordinance pass. It was approved by all members present. A motion was made to approve Ordinance 2014-01 with an emergency clause by alderwoman Steele and seconded by Alderman Lipford, it was approved by all members present.

Ordinance No. 2014-02 - Amend Ordinance 2006-20 to provide for compensation for Aldermen

A motion was made to suspend the rule requiring the reading of an Ordinance 3 separate times be suspended an Ordinance 2014-02 be read one time by title only by Alderman Lipford and seconded By Alderwoman Mathews. The motion was approved by all members present. City attorney Tennant read the ordinance by title only. Mayor Penn asked shall the ordinance pass. It was approved by all members present. A motion was made to approve Ordinance 2014-02 with an emergency clause by alderwoman Cunningham and seconded by Alderman Lipford, it was approved by all members present.

Ordinance No. 2014 -03 - Amend Ordinance 2006-22 to provide for Planning Commissioners

A motion was made to suspend the rule requiring the reading of an Ordinance 3 separate times be suspended an Ordinance 2014-03 be read one time by title only by Alderman Yopp and seconded By Alderwoman Cunningham. The motion was approved by all members present. City attorney Tennant read the ordinance by title only. Mayor Penn asked shall the ordinance pass. It was approved by all members present. A motion was made to approve Ordinance 2014-03 with an emergency clause by Alderman Yopp and seconded by Alderwoman Steele, it was approved by all members present.

Resolution No. 2014-01 Amend 2013 Budget

A motion was made to approve Resolution 2014-01 by Alderman Yopp and seconded By Alderwoman Cunningham. The motion was approved by all members present.

Discuss Holland Road Improvements

David Gilbert with Plymouth Engineering addressed the council about repairing problem areas and overlaying the street at an estimated cost of \$163,000.00 . They will bid it in sections, identifying the worst areas first.

Discuss Additional property purchase for Kum & Go

On the motion of Alderman Yopp, seconded by Alderwoman Mathews it was approved for the Mayor to proceed with the sale of the property. It was approved by all members present.

Discuss contribution to Ozark Regional Transit

After a short discussion, on the motion of Alderwoman Pike and seconded by Alderwoman Mathews the council decided to wait until next budget year to make any changes. It was approved by all members present.

There being no further business to come before the council and on the motion of alderman Yopp and seconded by Alderwoman Steele and by the consent of all members present, the meeting adjourned at 6:45pm until the next regularly scheduled meeting to be held Monday February 10, 2014 at 6:00 pm, in the City Council Chambers in City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;

Mayor Ernie Penn

City Clerk Kelly Penn

GENERAL FUND
Balance Sheet
01/31/14

Book Value
Jan 2014
Actual

Assets

Current Assets

Cash

CATASTROPHIC MONEY MARKET	136,141.98
GENERAL FUND CHECKING ACCT	274,841.28
GENERAL FUND MONEY MARKET	2,000,141.04
Total Current Assets	\$2,411,124.30
Total Assets	\$2,411,124.30

Fund Balance

Suplus Carryover

CY SURPLUS (DEFICIT)	491,737.96
FUND BALANCE	1,919,386.34
Total Fund Balance	\$2,411,124.30
Total Liabilities and Equity	\$2,411,124.30

GENERAL FUND
SALES TAX REPORT
01/01/14 to 01/31/14

	Jan 2014	Jan 2013
	Jan 2014	Jan 2013
	Actual	Actual

Revenue

ALCOHOL SALES TAX	226.75	
CITY SALES TAX REVENUES	29,647.87	26,103.67
SALES TAX - OTHER	75,715.00	75,510.30
STREET CITY SALES TAX	9,882.62	8,701.22
Total Revenue	\$115,472.24	\$110,315.19
Total Gross Profit	\$115,472.24	\$110,315.19
Total Net Income (Loss) From Operations	\$115,472.24	\$110,315.19
Total Net Income (Loss)	\$115,472.24	\$110,315.19

Statement of Revenue and Expenditures

Account	Year-To-Date Jan 2014 Jan 2014 Actual	Year-To-Date Jan 2014 Jan 2014 Budget	Year-To-Date Jan 2014 Jan 2014 Variance	Annual Budget Jan 2014 Dec 2014	Annual Budget Jan 2014 Dec 2014 Variance
Revenue & Expenditures					
GENERAL REVENUES					
Revenue					
ACCIDENT REPORT REVENUE	70.00	50.00	20.00	600.00	(530.00)
ACT 833		1,416.63	(1,416.63)	17,000.00	(17,000.00)
ALCOHOL SALES TAX	226.75	50.00	176.75	600.00	(373.25)
ANIMAL CONTROL REVENUE	650.00	208.33	441.67	2,500.00	(1,850.00)
BUILDING INSPECTION FEES	7,654.08	2,083.37	5,570.71	25,000.00	(17,345.92)
BUSINESS LICENSES	3,100.00	416.67	2,683.33	5,000.00	(1,900.00)
CITY COURT FINES	4,069.34	5,833.37	(1,764.03)	70,000.00	(65,930.66)
CITY SALES TAX REVENUES	29,647.87	28,666.67	981.20	344,000.00	(314,352.13)
COUNTY TURNBACK	8,024.88	31,083.33	(23,058.45)	373,000.00	(364,975.12)
DEVELOPMENT FEES		83.33	(83.33)	1,000.00	(1,000.00)
FRANCHISE FEES	42,917.53	26,294.83	16,622.70	315,538.00	(272,620.47)
GARAGE SALE PERMITS		291.67	(291.67)	3,500.00	(3,500.00)
GRANTS	32,000.00		32,000.00		32,000.00
INTEREST REVENUES		166.67	(166.67)	2,000.00	(2,000.00)
MISCELLANEOUS REVENUES	2,942.29	100.00	2,842.29	1,200.00	1,742.29
PARK RENTAL	20.00	100.00	(80.00)	1,200.00	(1,180.00)
SALES TAX - OTHER	75,715.00	79,333.33	(3,618.33)	952,000.00	(876,285.00)
SPORTS COMPLEX FEES	8,050.00	4,666.67	3,383.33	56,000.00	(47,950.00)
SRO REIMBURSEMENT REVE	4,389.04	2,583.37	1,805.67	31,000.00	(26,610.96)
STATE TURNBACK	11,670.16	7,916.67	3,753.49	95,000.00	(83,329.84)
Revenue	\$231,146.94	\$191,344.91	\$39,802.03	\$2,296,138.00	(2,064,991.06)
Revenue Less Expenditures	\$231,146.94	\$191,344.91		\$2,296,138.00	
Net Change in Fund Balance	\$231,146.94	\$191,344.91		\$2,296,138.00	

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2014 Jan 2014 Actual	Jan 2014 Jan 2014 Budget	Jan 2014 Jan 2014 Variance	Jan 2014 Dec 2014	Jan 2014 Dec 2014 Variance
ADMINISTRATIVE DEPT					
Expenses					
ADDITIONAL SERVICES EXPE	13,853.86	9,583.33	4,270.53	115,000.00	(101,146.14)
ADVERTISING EXPENSE	30.00	208.33	(178.33)	2,500.00	(2,470.00)
BUILDING MAINT & CLEANIN	1,803.63	4,166.67	(2,363.04)	50,000.00	(48,196.37)
INSURANCES EXPENSE		1,833.33	(1,833.33)	22,000.00	(22,000.00)
LEGAL FEES		833.33	(833.33)	10,000.00	(10,000.00)
MATERIALS & SUPPLIES EXP	1,112.31	1,833.33	(721.02)	22,000.00	(20,887.69)
MISCELLANEOUS EXPENSE		166.67	(166.67)	2,000.00	(2,000.00)
NEW EQUIPMENT PURCHASE		1,333.33	(1,333.33)	16,000.00	(16,000.00)
PAYROLL EXP - CITY ATTRNY		2,350.00	(2,350.00)	28,200.00	(28,200.00)
PAYROLL EXP - ELECTED OFF	4,478.49	5,333.33	(854.84)	64,000.00	(59,521.51)
PAYROLL EXP - REGULAR	11,649.86	17,166.67	(5,516.81)	206,000.00	(194,350.14)
PLANNING COMMISSION	645.90	1,616.67	(970.77)	19,400.00	(18,754.10)
POSTAGE EXPENSE		333.33	(333.33)	4,000.00	(4,000.00)
PROFESSIONAL SERVICES	260.00	3,452.37	(3,192.37)	41,428.00	(41,168.00)
REPAIR & MAINT - OFFICE E	378.21	500.00	(121.79)	6,000.00	(5,621.79)
TECHNICAL SUPPORT		500.00	(500.00)	6,000.00	(6,000.00)
TRAVEL, TRAINING & MEETI	225.00	1,250.00	(1,025.00)	15,000.00	(14,775.00)
UTILITIES EXPENSES	3,381.76	3,500.00	(118.24)	42,000.00	(38,618.24)
Expenses	\$37,819.02	\$55,960.69	(\$18,141.67)	\$671,528.00	(633,708.98)
Revenue Less Expenditures	(\$37,819.02)	(\$55,960.69)		(\$671,528.00)	
Net Change in Fund Balance	(\$37,819.02)	(\$55,960.69)		(\$671,528.00)	

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2014 Jan 2014 Actual	Jan 2014 Jan 2014 Budget	Jan 2014 Jan 2014 Variance	Jan 2014 Jan 2014 Dec 2014	Jan 2014 Dec 2014 Variance
ANIMAL CONTROL DEPT					
Expenses					
FUEL EXPENSES	79.31	202.50	(123.19)	2,430.00	(2,350.69)
MATERIALS & SUPPLIES EXP		50.00	(50.00)	600.00	(600.00)
NEW EQUIPMENT PURCHASE		66.67	(66.67)	800.00	(800.00)
PAYROLL EXP - REGULAR	3,400.97	4,166.67	(765.70)	50,000.00	(46,599.03)
PROFESSIONAL SERVICES	765.00	1,341.67	(576.67)	16,100.00	(15,335.00)
REPAIR & MAINT - EQUIPME	708.80	41.67	667.13	500.00	208.80
TELECOMMUNICATION EXPE	119.65	133.33	(13.68)	1,600.00	(1,480.35)
TRAVEL, TRAINING & MEETI		41.67	(41.67)	500.00	(500.00)
UNIFORMS/GEAR EXPENSE		60.67	(60.67)	728.00	(728.00)
Expenses	\$5,073.73	\$6,104.85	(\$1,031.12)	\$73,258.00	(68,184.27)
Revenue Less Expenditures	(\$5,073.73)	(\$6,104.85)		(\$73,258.00)	
Net Change in Fund Balance	(\$5,073.73)	(\$6,104.85)		(\$73,258.00)	

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2014 Jan 2014 Actual	Jan 2014 Jan 2014 Budget	Jan 2014 Jan 2014 Variance	Jan 2014 Dec 2014	Jan 2014 Dec 2014 Variance
BUILDING PERMIT DEPT					
Expenses					
FUEL EXPENSES	117.56	250.00	(132.44)	3,000.00	(2,882.44)
MATERIALS & SUPPLIES EXP	313.53	83.33	230.20	1,000.00	(686.47)
PAYROLL EXP - REGULAR	5,756.99	7,050.00	(1,293.01)	84,600.00	(78,843.01)
REPAIR & MAINT - EQUIPME	878.77	83.33	795.44	1,000.00	(121.23)
TELECOMMUNICATION EXPE	119.65	133.33	(13.68)	1,600.00	(1,480.35)
TRAVEL, TRAINING & MEETI	25.00	208.33	(183.33)	2,500.00	(2,475.00)
UNIFORMS/GEAR EXPENSE		83.33	(83.33)	1,000.00	(1,000.00)
Expenses	\$7,211.50	\$7,891.65	(\$680.15)	\$94,700.00	(87,488.50)
Revenue Less Expenditures	(\$7,211.50)	(\$7,891.65)		(\$94,700.00)	
Net Change in Fund Balance	(\$7,211.50)	(\$7,891.65)		(\$94,700.00)	

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2014 Jan 2014 Actual	Jan 2014 Jan 2014 Budget	Jan 2014 Jan 2014 Variance	Jan 2014 Dec 2014	Jan 2014 Dec 2014 Variance
FIRE DEPT					
Expenses					
FUEL EXPENSES	499.13	625.00	(125.87)	7,500.00	(7,000.87)
HAZMAT EXPENSES	2,270.12	200.00	2,070.12	2,400.00	(129.88)
MATERIALS & SUPPLIES EXP	176.54	583.33	(406.79)	7,000.00	(6,823.46)
MISCELLANEOUS EXPENSE		41.67	(41.67)	500.00	(500.00)
NEW EQUIPMENT PURCHASE		2,500.00	(2,500.00)	30,000.00	(30,000.00)
PAYROLL EXP - REGULAR	13,189.44	17,083.33	(3,893.89)	205,000.00	(191,810.56)
REPAIR & MAINT - EQUIPME	191.13	250.00	(58.87)	3,000.00	(2,808.87)
REPAIR & MAINT - TRUCK		416.67	(416.67)	5,000.00	(5,000.00)
TELECOMMUNICATION EXPE	186.58	208.33	(21.75)	2,500.00	(2,313.42)
TRAVEL, TRAINING & MEETI	50.00	333.33	(283.33)	4,000.00	(3,950.00)
UNIFORMS/GEAR EXPENSE	127.30	930.17	(802.87)	11,162.00	(11,034.70)
Expenses	\$16,690.24	\$23,171.83	(\$6,481.59)	\$278,062.00	(261,371.76)
Revenue Less Expenditures	(\$16,690.24)	(\$23,171.83)		(\$278,062.00)	
Net Change in Fund Balance	(\$16,690.24)	(\$23,171.83)		(\$278,062.00)	

GENERAL FUND

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2014 Jan 2014 Actual	Jan 2014 Jan 2014 Budget	Jan 2014 Jan 2014 Variance	Jan 2014 Jan 2014 Dec 2014	Jan 2014 Dec 2014 Variance
LAW ENFORCE - COURT					
Expenses					
MATERIALS & SUPPLIES EXP	173.11	175.00	(1.89)	2,100.00	(1,926.89)
MISCELLANEOUS EXPENSE		33.33	(33.33)	400.00	(400.00)
NEW EQUIPMENT PURCHASE		250.00	(250.00)	3,000.00	(3,000.00)
PAYROLL EXP - REGULAR	12,718.37	7,541.67	5,176.70	90,500.00	(77,781.63)
SPECIAL COURT COSTS		500.00	(500.00)	6,000.00	(6,000.00)
TRAVEL, TRAINING & MEETI		162.50	(162.50)	1,950.00	(1,950.00)
Expenses	\$12,891.48	\$8,662.50	\$4,228.98	\$103,950.00	(91,058.52)
Revenue Less Expenditures	(\$12,891.48)	(\$8,662.50)		(\$103,950.00)	
Net Change in Fund Balance	(\$12,891.48)	(\$8,662.50)		(\$103,950.00)	

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2014 Actual	Jan 2014 Budget	Jan 2014 Variance	Jan 2014 Dec 2014	Jan 2014 Dec 2014 Variance
LAW ENFORCE - POLICE					
Expenses					
BREATHALYZER EXPENSES	41.15	66.67	(25.52)	800.00	(758.85)
DRUG TASK FORCE		166.67	(166.67)	2,000.00	(2,000.00)
FUEL EXPENSES	1,792.24	3,125.00	(1,332.76)	37,500.00	(35,707.76)
MATERIALS & SUPPLIES EXP	1,550.43	2,092.87	(542.44)	25,114.00	(23,563.57)
MISCELLANEOUS EXPENSE		83.33	(83.33)	1,000.00	(1,000.00)
NEW EQUIPMENT PURCHASE		5,333.33	(5,333.33)	64,000.00	(64,000.00)
PAYROLL EXP - REGULAR	47,350.16	50,416.63	(3,066.47)	605,000.00	(557,649.84)
PAYROLL EXP - SRO	4,535.43	5,333.33	(797.90)	64,000.00	(59,464.57)
REPAIR & MAINT - AUTOMOB	816.53	1,250.00	(433.47)	15,000.00	(14,183.47)
REPAIR & MAINT - EQUIPME	68.70	125.00	(56.30)	1,500.00	(1,431.30)
TELECOMMUNICATION EXPE	182.40	208.33	(25.93)	2,500.00	(2,317.60)
TRAVEL, TRAINING & MEETI		725.00	(725.00)	8,700.00	(8,700.00)
UNIFORMS/GEAR EXPENSE	455.96	666.67	(210.71)	8,000.00	(7,544.04)
Expenses	\$56,793.00	\$69,592.83	(\$12,799.83)	\$835,114.00	(778,321.00)
Revenue Less Expenditures	(\$56,793.00)	(\$69,592.83)		(\$835,114.00)	
Net Change in Fund Balance	(\$56,793.00)	(\$69,592.83)		(\$835,114.00)	

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2014	Jan 2014	Jan 2014	Jan 2014	Jan 2014
	Jan 2014	Jan 2014	Jan 2014	Jan 2014	Dec 2014
	Actual	Budget	Variance	Dec 2014	Variance
LIBRARY					
Expenses					
LIBRARY TRANSFER	23,519.00	1,959.92	21,559.08	23,519.00	
Expenses	\$23,519.00	\$1,959.92	\$21,559.08	\$23,519.00	
Revenue Less Expenditures	(\$23,519.00)	(\$1,959.92)		(\$23,519.00)	
Net Change in Fund Balance	(\$23,519.00)	(\$1,959.92)		(\$23,519.00)	

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2014 Jan 2014 Actual	Jan 2014 Jan 2014 Budget	Jan 2014 Jan 2014 Variance	Jan 2014 Dec 2014	Jan 2014 Dec 2014 Variance
PARKS DEPT					
Expenses					
FUEL EXPENSES	388.72	183.33	205.39	2,200.00	(1,811.28)
MATERIALS & SUPPLIES EXP		416.63	(416.63)	5,000.00	(5,000.00)
MISCELLANEOUS EXPENSE		125.00	(125.00)	1,500.00	(1,500.00)
NEW EQUIPMENT PURCHASE		1,000.00	(1,000.00)	12,000.00	(12,000.00)
PAYROLL EXP - REGULAR	3,084.83	3,867.50	(782.67)	46,410.00	(43,325.17)
PAYROLL EXP - SPORTS COM	3,936.20	4,583.37	(647.17)	55,000.00	(51,063.80)
PROFESSIONAL SERVICES	920.00	83.33	836.67	1,000.00	(80.00)
REPAIR & MAINT - EQUIPME		166.67	(166.67)	2,000.00	(2,000.00)
SPORTS PARK FUEL	20.75	166.67	(145.92)	2,000.00	(1,979.25)
SPORTS PARK MATERIALS	1,923.62	1,000.00	923.62	12,000.00	(10,076.38)
SPORTS PARK NEW EQUIP		416.67	(416.67)	5,000.00	(5,000.00)
SPORTS PARK PROF SERV		2,666.67	(2,666.67)	32,000.00	(32,000.00)
SPORTS PARK REPAIR/MAIN		99.75	(99.75)	1,197.00	(1,197.00)
SPORTS PARK UNIFORMS		62.50	(62.50)	750.00	(750.00)
SPORTS PARK UTILITIES	569.32	2,916.67	(2,347.35)	35,000.00	(34,430.68)
UNIFORMS/GEAR EXPENSE		62.50	(62.50)	750.00	(750.00)
UTILITIES EXPENSES	254.33	183.33	71.00	2,200.00	(1,945.67)
Expenses	\$11,097.77	\$18,000.59	(\$6,902.82)	\$216,007.00	(204,909.23)
Revenue Less Expenditures	(\$11,097.77)	(\$18,000.59)		(\$216,007.00)	
Net Change in Fund Balance	(\$11,097.77)	(\$18,000.59)		(\$216,007.00)	

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2014 Jan 2014 Actual	Jan 2014 Jan 2014 Budget	Jan 2014 Jan 2014 Variance	Jan 2014 Jan 2014 Dec 2014	Jan 2014 Dec 2014 Variance
TRANSFERS BETWEEN FUNDS					
Revenue					
STREET CITY SALES TAX	9,882.62		9,882.62		9,882.62
STREET COUNTY TURNBACK	882.70		882.70		882.70
Revenue	\$10,765.32		\$10,765.32		10,765.32
Expenses					
STREET CITY SALE TAX	9,882.62		9,882.62		9,882.62
STREET COUNTY TURNBACK	882.70		882.70		882.70
Expenses	\$10,765.32		\$10,765.32		10,765.32

STREET FUND
Balance Sheet
01/31/14

Book Value
Jan 2014
Actual

Assets

Current Assets

Cash

STREET FUND CHECKING ACCT	381,955.34
STREET FUND MONEY MARKET	2,506.91
Total Current Assets	<u>\$384,462.25</u>
Total Assets	<u>\$384,462.25</u>

Fund Balance

Suplus Carryover

CY SURPLUS (DEFICIT)	(302,188.29)
FUND BALANCE	686,650.54
Total Fund Balance	<u>\$384,462.25</u>
Total Liabilities and Equity	<u>\$384,462.25</u>

STREET FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2014 Dec 2014 Actual	Year-To-Date Jan 2014 Dec 2014 Budget	Year-To-Date Jan 2014 Dec 2014 Variance	Annual Budget Jan 2014 Dec 2014	Annual Budget Jan 2014 Dec 2014 Variance
Revenue & Expenditures					
Revenue					
INTEREST REVENUES		100.00	(100.00)	100.00	(100.00)
MISCELLANEOUS REVENUES		100.00	(100.00)	100.00	(100.00)
STREET CITY SALES TAX	9,882.62	113,100.00	(103,217.38)	113,100.00	(103,217.38)
STREET COUNTY TURNBACK	882.70	40,994.00	(40,111.30)	40,994.00	(40,111.30)
STREET STATE TURNBACK	32,613.18	366,500.00	(333,886.82)	366,500.00	(333,886.82)
Revenue	\$43,378.50	\$520,794.00	(\$477,415.50)	\$520,794.00	(477,415.50)
Expenses					
FUEL EXPENSES	597.97	8,500.00	(7,902.03)	8,500.00	(7,902.03)
INSURANCES EXPENSE		2,300.00	(2,300.00)	2,300.00	(2,300.00)
MATERIALS & SUPPLIES EXPENSE	371.25	13,000.00	(12,628.75)	13,000.00	(12,628.75)
MISCELLANEOUS EXPENSE		494.00	(494.00)	494.00	(494.00)
NEW EQUIPMENT PURCHASE		5,000.00	(5,000.00)	5,000.00	(5,000.00)
PAYROLL EXP - REGULAR	11,089.73	164,000.00	(152,910.27)	164,000.00	(152,910.27)
PROFESSIONAL SERVICES		10,000.00	(10,000.00)	10,000.00	(10,000.00)
REPAIR & MAINT - EQUIPMENT	988.45	10,000.00	(9,011.55)	10,000.00	(9,011.55)
STREET LIGHTS	5,161.37	47,000.00	(41,838.63)	47,000.00	(41,838.63)
STREET/ROAD REPAIRS		250,500.00	(250,500.00)	250,500.00	(250,500.00)
TELECOMMUNICATION EXPENSES	161.71	2,000.00	(1,838.29)	2,000.00	(1,838.29)
TRAVEL, TRAINING & MEETINGS		1,000.00	(1,000.00)	1,000.00	(1,000.00)
UNIFORMS/GEAR EXPENSE		2,000.00	(2,000.00)	2,000.00	(2,000.00)
UTILITIES EXPENSES	489.21	5,000.00	(4,510.79)	5,000.00	(4,510.79)
Expenses	\$18,859.69	\$520,794.00	(\$501,934.31)	\$520,794.00	(501,934.31)
Revenue Less Expenditures	\$24,518.81				
Net Change in Fund Balance	\$24,518.81				

Fund Balances

Beginning Fund Balance	359,943.44
Net Change in Fund Balance	24,518.81
Ending Fund Balance	384,462.25

LIBRARY FUND
Balance Sheet
01/31/14

Book Value
Jan 2014
Actual

Assets

Current Assets

Cash

LIBRARY CHECKING ACCT	119,488.15
Total Current Assets	\$119,488.15
Total Assets	\$119,488.15

Fund Balance

Suplus Carryover

CY SURPLUS (DEFICIT)	74,927.43
FUND BALANCE	44,560.72
Total Fund Balance	\$119,488.15
Total Liabilities and Equity	\$119,488.15

LIBRARY FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2014 Jan 2014 Actual	Year-To-Date Jan 2014 Jan 2014 Budget	Year-To-Date Jan 2014 Jan 2014 Variance	Annual Budget Jan 2014 Dec 2014	Annual Budget Jan 2014 Dec 2014 Variance
Revenue & Expenditures					
Revenue					
FINES/LOST ITEMS		250.00	(250.00)	3,000.00	(3,000.00)
GRANTS	61,000.00		61,000.00		61,000.00
MISCELLANEOUS REVENUES	307.90		307.90		307.90
TRANS FROM GENERAL FUND	23,519.00	1,959.92	21,559.08	23,519.00	
WASHINGTON CO LIBRARY REVE	11,612.58	11,612.58		139,351.00	(127,738.42)
Revenue	\$96,439.48	\$13,822.50	\$82,616.98	\$165,870.00	(69,430.52)
Expenses					
BOOKS AND MEDIA	697.25	2,666.67	(1,969.42)	32,000.00	(31,302.75)
INSURANCES EXPENSE		158.33	(158.33)	1,900.00	(1,900.00)
MATERIALS & SUPPLIES EXPENSE	1,137.81	372.50	765.31	4,470.00	(3,332.19)
MISCELLANEOUS EXPENSE		25.00	(25.00)	300.00	(300.00)
NEW EQUIPMENT PURCHASE		125.00	(125.00)	1,500.00	(1,500.00)
PAYROLL EXP - REGULAR	8,228.14	9,416.67	(1,188.53)	113,000.00	(104,771.86)
POSTAGE EXPENSE		33.33	(33.33)	400.00	(400.00)
PROGRAMS EXPENSE		20.83	(20.83)	250.00	(250.00)
REPAIR & MAINT - BUILDING	206.74	375.00	(168.26)	4,500.00	(4,293.26)
TECHNICAL SUPPORT		62.50	(62.50)	750.00	(750.00)
TRAVEL, TRAINING & MEETINGS		25.00	(25.00)	300.00	(300.00)
UTILITIES EXPENSES	2,643.73	541.67	2,102.06	6,500.00	(3,856.27)
Expenses	\$12,913.67	\$13,822.50	(\$908.83)	\$165,870.00	(152,956.33)
Revenue Less Expenditures	\$83,525.81				
Net Change in Fund Balance	\$83,525.81				

Fund Balances

Beginning Fund Balance	35,962.34
Net Change in Fund Balance	83,525.81
Ending Fund Balance	119,488.15

RESOLUTION NO. 2014-02

BORROWING RESOLUTION

I, Ernie Penn, hereby certify to Arvest Bank, Fayetteville, Arkansas, that I am duly appointed and acting Mayor of the City of Farmington, and further certify that the following is a true and correct copy of the resolution adopted by the City Council of the City of Farmington on February 10, 2014, and that the resolution has not been amended, modified or rescinded and is in full force and effect:

WHEREAS, the City of Farmington, Arkansas desires to establish and maintain a line of credit with Arvest Bank, Fayetteville, Arkansas, governed by and subject to the terms and conditions of Issuer's VISA Purchasing Card Agreement, as amended from, time to time.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor for and on behalf of the City of Farmington, is hereby authorized and directed to execute and deliver Issuer's VISA Purchasing Card Application and to establish and maintain with Issuer a VISA Purchasing Card account in the name of "City of Farmington" to enable the City of Farmington to borrow money from Issuer from time to time under the terms and conditions of the Agreement by using VISA credit cards issued by Issuer in the name of "City of Farmington".

FURTHER RESOLVED, the Mayor is authorized and directed to provide Issuer a list of those employees, agents, and/or representatives of the City of Farmington who are authorized to incur charges against the Account either by using a Card of any other appropriate means, and that Issuer is hereby authorized to allow and pay on behalf of the City of Farmington any charge incurred by an Authorized Representative and to apply all such charges against the Account.

FURTHER RESOLVED, that the officers or other similar representatives of the City of Farmington are hereby authorized to pay Issuer for any and all charges incurred against, and all amounts owing on the Account in accordance with the terms and conditions of the Agreement.

FURTHER RESOLVED, that the Mayor is hereby authorized and directed to execute and deliver such additional documents and to take such further actions as the Mayor deems in the best interest of the City of Farmington and necessary or desirable to carry out the intent of the foregoing resolution.

PASSED AND APPROVED on this 10TH day of February, 2014.

APPROVED:

By: _____
Ernie Penn, Mayor

ATTEST:

By: _____
Kelly Thomas, City Clerk



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

City Business Manager Report February 2014 City Council Meeting

- ❖ Walmart will close on their property this week and a building permit will be issued soon.
- ❖ The chamber board is beginning to plan for their spring banquet. A tentative date is April 8, 2014. Many of you attended last year, if you have input for the board regarding the banquet, please let me know.
- ❖ We are continuing to investigate additional options for material that will remove snow and ice as well as possibilities for pretreatment. We may also need to look at purchasing another blade.
- ❖ The Fire Department and the Library have received generous GIF grants through the help of Representative David Whitaker and Senator Uvalde Lindsey. Please thank them!
- ❖ The new library is open. Please stop in and see the amazing new facility.

If we had no winter, the spring would not be so pleasant: if we did not sometimes taste of adversity, prosperity would not be so welcome. ~Anne Bradstreet



City of Farmington
372 W. Main st.
P.O. Box 150
Farmington, AR 72730

Fire Department

Phone 479-267-3338
Fax 479-267-3302

January 2014 monthly report for Mayor and City Council

January was a record month for calls for the fire department since 2009 when we had the ice storm, because we had 89 calls for service. We are now facing even colder weather and dryer conditions. I had to put on a burn ban because the forestry service gave us the report of extremely dry weather. We have had a rash of brush fires because of that and I have warned people, but some people say that they don't have TV's and thus no way of finding out. I also instruct them in how they are supposed to call in before they burn, and I will tell them if it's favorable for burning.

The amount of the grant that I received was \$32,000.00 on the GIF grant and this is to be used for purchasing and installing new radiant heaters for the station and insulation in the building also. I have ordered the heaters but they have not come in yet, and I am still in line for the insulation to be put in.

I also applied for a rural grant and received a 1,000 dollar grant from them to go for fire hose, and I will be buying it soon.

I received my new Tahoe and I really appreciate it and will put it to good use. I also have my end of the year report that I will be handing out for the council meeting, and in it I report that we had another record setting year in that we had several more calls than last year.

Thank you so much for your support:

Mark Cunningham
Fire Chief

Situation Type Summary

Jan 2014 FFD CALL VOLUME REPORT

Prepared 2/3/2014

Page 1

Situation Type	Dollar Loss	# of Incid's	F.S. Injury	Civ. Injury	F.S. Death	Civ. Death
111 Building fire	6,600	5	0	0	0	0
114 Chimney or flue fire, confined to chimne	300	1	0	0	0	0
143 Grass fire		9	0	0	0	0
311 Medical assist, assist EMS crew		52	0	0	0	0
322 Vehicle accident with injuries		1	0	0	0	0
324 Motor vehicle accident with no injuries		1	0	0	0	0
442 Overheated motor		2	0	0	0	0
500 Service Call, other		1	0	0	0	0
511 Lock-out		1	0	0	0	0
520 Water problem, other		1	0	0	0	0
522 Water or steam leak		1	0	0	0	0
553 Public service		1	0	0	0	0
611 Dispatched & canceled en route		7	0	0	0	0
651 Smoke scare, odor of smoke		1	0	0	0	0
700 False alarm or false call, other		1	0	0	0	0
733 Smoke detector activation due to malfunc		1	0	0	0	0
740 Unintentional transmission of alarm, oth		1	0	0	0	0
741 Sprinkler activation, no fire - unintent		1	0	0	0	0
743 Smoke detector activation, no fire - uni		1	0	0	0	0
Total for all incidents	6,900	89	0	0	0	0

Journal from 1/1/2014 at 07:00 to 1/31/2014 at 19:00.

00:00 ***** Tuesday, January 07, 2014 *****

19:00 Weekly Meeting / Training:

19:00 1 hour class room time on Tanker / Pumper Ops. (01 Administrator)

00:00 ***** Tuesday, January 14, 2014 *****

19:00 Weekly meeting / Training:

19:00 1 hour class room training on radio ops. (01 Administrator)

00:00 ***** Tuesday, January 21, 2014 *****

19:00 Weekly meeting / Training:

19:00 Class Room training on Hose advancement, firefighter safety and Size-up

19:00 command. (01 Administrator)

00:00 ***** Tuesday, January 28, 2014 *****

19:00 Weekly meeting / Training:

19:00 1 hour of Hose advancements.

19:00 1 hour of Fire Prevention training. (01 Administrator)

Farmington Police Dept.

Offenses for Month 1/2013 and 1/2014

2/3/2014 10:59:27 AM

	<u>2013</u>	<u>2014</u>
ASSAULT - 3RD DEGREE / CREATES APPREHENSION OF IMMINENT INJURY		
5-13-207	0	1
ASSAULT ON FAMILY OR HOUSEHOLD MEMBER - 3RD DEGREE / APPREHENSION OF IMMINENT INJURY		
5-26-309	1	0
BATTERY - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
5-13-203A(1)	0	2
Breaking or Entering/Vehicle		
5-39-202	0	11
BURGLARY, RESIDENTIAL		
5-39-201A(1)	0	7
CONTRIBUTING TO DELINQUENCY OF A MINOR / ADULT ENCOURAGES MINOR TO COMMIT		
5-27-205A(1)	5	0
CRIMINAL EPISODE		
5-36-103(b)(3)(A)	0	1
CRIMINAL MISCHIEF - 1ST DEGREE / PROPERTY OF ANOTHER W/VALUE OF \$1,000 OR LESS		
5-38-203B(1)	1	3
CRIMINAL MISCHIEF - 1ST DEGREE / PROPERTY OF ANOTHER W/VALUE OVER \$1000 BUT \$5,000 OR LESS		
5-38-203B(2)	0	1
DISORDERLY CONDUCT		
5-71-207	0	2
DISORDERLY CONDUCT / FIGHTING OR VIOLENT, THREATENING, OR TUMULTUOUS BEHAVIOR		
5-71-207A(1)	2	0
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
5-26-305A(2)	2	2
DRIVING ON SUSPENDED LICENSE		
27-16-303	0	2
DWI (UNLAWFUL ACT)		
5-65-103A	0	1
DWI - OPERATION OF VEHICLE DURING DWI LICENSE SUSPENSION OR REVOCATION		
5-65-105	1	0
Excess Speed		
27-51-201	1	0
Expired Tags		
27-14-304	0	1
FAILURE TO APPEAR		
5-54-120	11	8
FAILURE TO PAY FINES & COSTS		
5-4-203	15	15
Fictitious Tags		

	<u>2013</u>	<u>2014</u>
27-14-306	1	2
FORGERY		
5-37-201	2	0
HARASSING COMMUNICATIONS / TELEPHONE, TELEGRAPH, MAIL, OR ANY WRITTEN FORM		
5-71-209A(1)	1	1
HARASSMENT / CONDUCT THAT REPEATEDLY CAUSES ALARM OR SERIOUS ANNOYS ANOTHER		
5-71-208A(5)	1	0
Homicide - MURDER - 1ST DEGREE		
5-10-102	1	0
Leaving Scene of Accident/Property Damage		
27-53-102	1	0
Left of Center		
27-51-301	0	1
No Proof Insurance		
27-22-104	1	2
OBSTRUCTING GOVERNMENTAL OPERATIONS / REFUSES TO PROVIDE INFORMATION FOR A		
5-54-102A(2)	0	2
POSSESSING INSTRUMENTS OF CRIME		
5-73-102	0	2
POSSESSION OF A CONTROLLED SUBSTANCE - FELONY		
5-64-419	1	0
POSSESSION OF A CONTROLLED SUBSTANCE - MARIJUANA		
5-64-401	0	1
POSSESSION OF DRUG PARAPHERNALIA - FELONY		
5-64-443	1	0
POSSESSION OF SCH I OR II GT 2GM BUT LT 10GM		
5-64-419B(2)B	0	1
POSSESSION WITH INTENT TO MANUFACTURE - UNLAWFUL DISTRIBUTION		
5-64-1102	1	0
PUBLIC INTOXICATION - DRINKING IN PUBLIC		
5-71-212	3	0
PUBLIC INTOXICATION / DRINKING IN PUBLIC		
5-71-212	0	4
RAPE		
5-14-103	1	0
RAPE / SEXUAL INTERCOURSE / PERSON LESS THAN 14 YOA		
5-14-103A(4)	1	0
RECKLESS DRIVING		
27-50-308	2	0
REFUSAL TO SUBMIT		
5-65-205	0	1
RUNAWAY		
90I	2	0
SEXUAL ASSAULT 1ST DEGREE / SEXUAL INTERCOURSE		
5-14-124A A.C.C.	1	0

	<u>2013</u>	<u>2014</u>
SEXUAL ASSAULT 2ND DEGREE		
5-14-125(2-4) A.C.	1	0
SEXUAL INDECENCY WITH A CHILD		
5-14-110	1	1
Special License Required		
27-20-106	1	0
TERRORISTIC THREATENING/2nd Degree		
5-13-301(2)A	1	1
THEFT \$1,000 OR LESS - ALL OTHERS		
5-36-103(b)(4)(A)	0	2
THEFT \$1,000 OR LESS - FROM BUILDING		
5-36-103(b)(4)(A)	1	0
THEFT \$1,000 OR LESS - FROM VEHICLE		
5-36-103(b)(4)(A)	1	7
THEFT BY RECEIVING		
5-36-106	0	1
THEFT BY RECEIVING		
5-36-106	0	1
THEFT OF A FIREARM VALUED AT LESS THAN \$2,500		
5-36-103(b)(3)(B)	0	1
THEFT OF PROPERTY - LOST, MISLAID, DELIVERED BY MISTAKE		
5-36-105	0	1
THEFT OF PROPERTY / ALL OTHER		
5-36-103A(1)	0	5
UNATTENDED DEATH/NATURAL CAUSES		
DEATH	1	0
VIOLATION OF OPEN CONTAINER		
2009-01	0	1
Totals:	67	95

Farmington Police Dept.

Tickets Issued by Officer and Month for 2014

2/3/2014 10:59:58 AM

Officer	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bertorello, James	41	0	0	0	0	0	0	0	0	0	0	0	41
Catron, Joshua	16	0	0	0	0	0	0	0	0	0	0	0	16
Coker, Ira	9	0	0	0	0	0	0	0	0	0	0	0	9
Hubbard, Brian	1	0	0	0	0	0	0	0	0	0	0	0	1
Kimball, Geoffrey	45	2	0	0	0	0	0	0	0	0	0	0	47
Parrish, Chad	1	0	0	0	0	0	0	0	0	0	0	0	1
Thompson, Michael	1	0	0	0	0	0	0	0	0	0	0	0	1
Wilbanks, Johnie	5	0	0	0	0	0	0	0	0	0	0	0	5
Totals:	119	2	0	0	0	0	0	0	0	0	0	0	121

Permit Report

01/01/2014 - 01/31/2014

Permit #	Permit Date	Owner Name	Applicant Name	Site Address	Description of Work	Material & Labor	Status	Total Fees
536	1/30/2014		Ronny Davidson	434 Hydrangea Ln	Building New House	406,970	Open	\$1,480.91
535	1/30/2014		Ronnie Davidson	476 Goldfinch	Building New House	404,984	Open	\$1,474.95
534	1/29/2014		Carl Critfield	110 Allen Pl	Complete Change out	6,500	Open	\$95.00
533	1/29/2014		Mad Sky Construction, LC	10816 Blue Sky Rd.	Build New Home	10,800	Open	\$110.00
532	1/28/2014		Terry Scott	11231 Frisco Lane	Addition of Pool	800	Open	\$25.00
531	1/28/2014		Terry Scott	11231 Frisco Lane	Addition of Pool	36,000	Open	\$190.00
530	1/27/2014		Jodie Breazeale	305 W Main	Installation of Fire supresseion system	2,800	Pending	\$25.00
529	1/27/2014		Satish Sharma	243 W Main	Changing sign out	0	Open	\$65.00
526	1/24/2014		Trademark Custom Homes	442 Driftwood Dr	Build new home	336,605	Open	\$1,169.82
525	1/24/2014		Skip Lacy	344 Claybrook	Build new house	369,471	Pending	\$1,268.41
524	1/21/2014		James Chaparro	97 E Main	Raze and removal of house	0	Open	\$50.00
523	1/17/2014		Trade Mark Custom Homes	405 Orchard Creek Dr.	Build New Home	269,668	Open	\$140.00

522	1/17/2014		Barney Hunt	244 Wedgeview	Addition to existing house	53,460	Open	\$60.00
521	1/15/2014		Lance Lee	38 Bois De Arc	Sign installation for existing business	0	Closed	\$89.00
520	1/15/2014		Bill Durham	10945 Blue Sky Rd	New Pole Barn	5,600	Open	\$85.00
519	1/15/2014		Hayley Love	12601 W. Hwy 62	Adding system to sunroom	0	Open	\$90.00
518	1/15/2014		Hayley Love	11681 East Creek Ln	Hvac system in new home	0	Open	\$130.00
517	1/14/2014		Jesse Stewart	126 N Hunter Rd	Change out	0	Closed	\$25.00
516	1/14/2014		Louis Sanchez	320 W Main	Yard Lines	950	Open	\$50.00
515	1/13/2014		Mack Landthrip	320 W. Main	Sign addition	0	Open	\$119.00
514	1/13/2014		Jeff Doyle	126 N Hunter Rd	Change out	0	Closed	\$55.00
512	1/8/2014		Tradewind Builders LLC	387 Orchard Creek Drive	Build New Home	281,208		\$126.00
511	1/8/2014		Trade Mark Custom Homes	405 Orchard Creek Dr.	Build New Home	269,668	Closed	\$126.00
510	1/7/2014		Paschal Heat & Air	73 Old Depot Road	Change out of heat unit	3,380	Closed	\$60.00
509	1/2/2014		M & G Pizza Enterprises	320 W. Main Street, Farmington, AR 72730	New modular building for Dominos	201,000	Open	\$1,295.00
508	1/2/2014		Hill Electric	10816 Blue Sky Road	Electric permit for new house	0		\$94.40
								\$8,498.49

PLANNING COMMISSION MINUTES

DECEMBER 23, 2013

1. ROLL CALL:

PRESENT:

Robert Mann
Gerry Harris
Judy Horne
Matt Hutcherson
Sean Schader
Bobby Wilson

ABSENT:

Toni Bahn
Josh Clary

2. Approval of Minutes:

The minutes for November 25, 2013 were unanimously approved by members present.

3. COMMENTS FROM CITIZENS: NONE

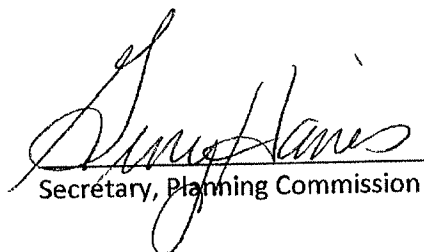
4. NEW BUSINESS:

- A. Large Scale Development-Walmart Neighborhood Market #7242
Property owned by: Oakland Farms, LLC
Property Location: SE corner of Hwy. 62 & Grace LN.
Presented by: Nate Bachelor.
- B. Variance Request-Landscape variance-Walmart Neighborhood Market #7242
Property owned by: Oakland Farms, LLC
Property Location: SE corner of Hwy. 62 & Grace LN.

The Planning Commission discussed Item B before item A. In their Variance request Wal-Mart Neighborhood Market requested they be allowed a total of 71 trees and 158 shrubs to be planted where 73 trees and 597 shrubs are required. Nate Bachelor stated they would add 8 trees along Grace and back of detention pond. The Commission discussed all the pros and cons and voted unanimously to approve.

Christopher Brackett, P.E. referred to a memo that he sent on 12/23/13 it list several issues that should be taken care of and the Planning Commission's approval should be conditional on the issues being taken care of before approval. (Copy of Memo in Pkt.) The Planning Commission approved unanimously Item A conditional upon the issue's listed in Christopher Brackett's memo being taken care of.

A Motion was made to Adjourn by Bobby Wilson and seconded by Judy Horne. All members voted yes.



Secretary, Planning Commission



Chairman, Planning Commission